



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES
OF THE REGULAR AND ORGANIZATIONAL MEETING**

TUESDAY, DECEMBER 12, 2017

Governing Board members gathered at 4:00 p.m. in the Grossmont College Health & Science Complex, upstairs lobby, for a presentation and discussion on building the pathway for transformational change and how Grossmont College has begun to build the pathways for student success and equity and are coordinating efforts to guide students to their goals. The college is streamlining its onboarding process for new students, revamping the ways students are taught, to accelerate student enrollment and success in higher-level classes, and offering more career planning for students. The presentation was led by Grossmont College President Nabil Abu-Ghazaleh, Dean of Student Success Lida Rafia, Int. Associate Dean of Student Success & Support Programs Courtney Williams, Academic Senate President Tate Hurvitz, English professor Sydney Brown, and three accelerated English students: Erika Cuevas, Miguel Cuevas, and Mike Kitwanda. This continues our conversations about student success.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:34 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Macogay and Vivero

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Corcoran, Rearic and Valencia, Presidents Abu-Ghazaleh and Barnes, District and college administrators, members of the faculty, staff, students, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:34 p.m.

Public Presentations

None.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:34 p.m., and the Board met in closed session until approximately 6:30 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9(a) to confer with legal counsel regarding litigation: Dickens v. Statewide Seating & Grandstands; Section 54957 to consider the Chancellor's performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:40 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced no actions were taken in closed session.

Public Presentations

None.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket of business.

Approval of Minutes

On motion of Members Barr/Hiel, with a vote of 5-0, the Board approved the November 14, 2017, regular, meeting minutes as presented.

Call to Order

Public Presentation

None

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

None

Changes to Docket

None

Minutes

11/14/17, reg, min
approved

Reports of Governing Board Members

Trustees thanked Grossmont College for today's workshop presentation and complimented the successes, compassion and student success enthusiasm.

Trustee Adams attended the Joint Special Populations Conference in Sacramento, which was organized by Grossmont-Cuyamaca Community College District's Foundation Director Sally Cox, and suggested the District consider a presentation for next year's conference.

Trustee Hiel noted he met with an Urban League representative and shared that their dialogue focused on education, and serving the community and how we can't continue doing things the same way.

Grossmont College Student Trustee Vivero reported on student activities and events; and participated in the fall outreach visits to area high schools.

Cuyamaca College Student Trustee Macogay reported on student activities and events; and attended the Fall Governance Retreat at Cuyamaca College and the East County Education Alliance Summit.

Report of the Board President

Board President Garrett made an announcement related to negotiations between the California School Employees Association (CSEA), Chapter 707 and Grossmont-Cuyamaca Community College District (GCCCD) and stated the District's Initial Proposal to the CSEA regarding longevity is attached to the docket as Attachment A. Garrett asked for a motion to adopt Initial Proposal from The District to the California School Employees Association, Chapter 707, regarding longevity. On motion of members Barr/Hiel, with a unanimous vote of 5-0, the Board adopted the District's initial proposal for purposes of negotiations.

Board President Garrett attended the Grossmont College Theater Arts Student Showcase and the El Cajon State of the City Address with Chancellor Miles

Adoption of Consent Calendar

On the motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following items:

Operations

Set the Time, Frequency, and Place of Year 2018 Regular Governing Board

Meetings—Scheduled regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2018. Refer to item 204 attached to the docket.

Grossmont and Cuyamaca Colleges College Credit Course, Certificate, and Degree

Changes for 2018-2019—Approved Grossmont and Cuyamaca Colleges' course, certificate, and degree changes, and authorized publishing in the 2018-2019 Grossmont and Cuyamaca College catalogs, as recommended by the Chancellor. Refer to item 205 attached to the docket.

California Guided Pathways Award Program Self-Assessment for Grossmont and

Cuyamaca Colleges—Approved the Self-Assessments for Grossmont and Cuyamaca Colleges that are required as part of the California Guided Pathways Award Program, as recommended by the Chancellor. Refer to item 206 attached to the docket.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2017, and granted authority to execute appropriate documents. Refer to item 302 attached to the docket.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 303 attached to the docket.

Rpts of Trustees

Adams

Hiel

Vivero

Macogay

Board President Rpt.

Negotiations between GCCCD and CSEA regarding longevity, proposal for purposes of negotiations adopted by unanimous vote

Garrett

Adoption of Consent Calendar

Operations

Set 2018 Regular Board Meeting Schedule

GC and CC College Credit Course, Certificate, and Degree Changes for 2018-2019

CA Guided Pathways Award Program Self-Assessment for GC and CC

Budget and Finance

Budget Status and Requested Changes

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Resolution 18-011 Purchase of Police Vehicle from Bid No. 7615 Awarded by the County of San Diego—Adopted Resolution 18-011 Purchase of Police Vehicle from Bid No. 7615, Awarded to Kearny Mesa Ford, by the County of San Diego and permitted by Public Contract Code 20652; and authorized the Chancellor to execute the necessary contract documents. Refer to item 304 attached to the docket.

Waive Student Health Fees and Student Representation Fees for Incarcerated Students Enrolled in Pathways to Success Academy at Las Colinas—Granted authority to the Chancellor to waive spring 2017, summer 2017, fall 2017 and future prospective terms of Student Health Fees and Student Representation Fees for Las Colinas Students enrolled in Grossmont College Pathways to Success Academy. Refer to item 305 attached to the docket.

Public Works Projects

B17.039 Districtwide Upgrades; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B17.039 Districtwide Upgrades to Good Men Roofing & Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket.

Grossmont College Interim Swing Space Ph. 1-3; Ratification of Award—Ratified the action of the Chancellor in awarding B18.001 Grossmont College Interim Swing Space Ph. 1-3, to M.A. Stevens Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 402 attached to the docket.

Bids B17.006 to B17.030 Grossmont College Arts & Communications Complex Phase 1 Teaching & Performance Theater; Ratification of Award—Ratified the action of the Chancellor in awarding Bids B17.006 to B17.030 Grossmont College Performing and Visual Arts Center bids: B17.006 Demolition & Hazardous Material Abatement to Clauss Construction; B17.007 Earthwork & AC Paving, Striping & Site Signs, Survey to FJ Willert Construction; B17.008 Site & Building Concrete, Concrete Reinforcing, Below Grade Water Proofing to Team C Construction; B17.009 Masonry to Winegardner Masonry, Inc.; B17.010 Structural Steel, Steel Decking & Miscellaneous Metals, Metal Handrails and Guardrails, Decorative Metal Fences & Gates to Pacific Coast Iron; B17.011 Architectural Wood Work & Casework to Spooners Woodworks; B17.012 Thermoplastic Membrane Roofing to Roof Construction; B17.013 Composite Wall Panels, Sheet Metal Flashing & Trim, Roof Hatches & Fire Vents to Letner Roofing Company; B17.014 Metal Stud Frame, Drywall, Firestopping, Fireproofing, Insulation, Rough Carpentry to Standard Drywall; B17.015 Hollow Metal Doors, Door & Window Frames, Specialty Doors, Overhead Coiling Doors Hardware, Operable Partitions to Inland Building Construction Company; B17.016 Aluminum Framed Glass Systems, Specialty and Sound Control Windows, Glass and Glazing to Centex Glazing, Inc.; B17.017 Acoustic Wall and Ceiling, Sound Absorbing Panels to Elljay Acoustics, Inc.; B17.018 Theatrical Rigging System and Drapes, Projection Screens, Theatrical Lighting, Theater Seating, Orchestra Pit Lift 7 Seat Wagon to Inland Building; B17.019 Resilient Flooring, Wood Floor, Carpeting & Ceramic Tile to A&S Flooring; B17.020 Paintings & Coatings to All Source Coatings; B17.021 Specialties: Visual Display, toilet Compartments & Accessories, Signage, Roller Shades to Inland Building Construction Companies; B17.022 Wet Fire Sprinkler System to A-1 Fire Protection; B17.023 Site Utilities to Bali Construction, Inc.; B17.024 Plumbing to A.O. Reed & Co.; B17.025 Mechanical to A.O. Reed & Co.; B17.027 Electrical, Low Voltage and AV Systems, Safety and Security, Wheelchair Lifts, Elevator to Baker Electric; B17.028 Landscaping/Irrigation & Site Furnishings to Premierwest Landscaping Inc.; B17.029 SWPPP to Summit Erosion Control; B17.030 Final Clean to Coast 2 Coast, the lowest responsive bidders meeting all terms, conditions, and specifications. Refer to item 403 attached to the docket.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of November 14, 2017, through December 11, 2017. Refer to item 501 attached to the docket.

Resolution 18-011
Purchase of Police
Vehicle from Bid No.
7615 Awarded by the
County of San Diego

Waive Student Health
Fees and Student
Representation Fees for
Incarcerated Students at
Las Colinas

Public Works Projs

B17.039 Districtwide
Upgrades; Ratification
of Award

Grossmont College
Interim Swing Space
Ph. 1-3; Ratification of
Award

Bids B17.006 to
B17.030 Grossmont
College Arts &
Communications
Complex Phase 1
Teaching &
Performance Theater;
Ratification of Award

Personnel

Personnel Actions

Information

College and Career Access Pathways Partnership Agreements Between the Grossmont-Cuyamaca Community College District and Helix Charter High School—

Considered as a first reading the College and Career Access Pathways Partnership Agreement between the Grossmont-Cuyamaca Community College District and Helix Charter High School. Refer to item 601 attached to the docket.

Items Pulled from Consent Calendar for Discussion

Election of President of Governing Board for 2018 *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Garrett for president. With no further nominations, on motion of members Barr/Justeson, with a unanimous vote of 5-0, Trustee Garrett was elected Board president for 2018. Refer to item 201 attached to the docket.

Election of Vice President of Governing Board for 2018 *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Hiel for vice president. With no further nominations, on motion of members Barr/Adams, with a unanimous vote of 5-0, Trustee Hiel was elected Board vice president for 2018. Refer to item 202 attached to the docket.

Election of Clerk of Governing Board for 2018 *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Justeson. With no further nominations, on motion of members Barr/Adams, with a unanimous vote of 5-0, Trustee Justeson was elected Board clerk for 2018. Refer to item 203 attached to the docket.

Report of the Chancellor

Chancellor Miles, along with President Julianna Barnes, Dean of Admissions & Records & Financial Aid Aaron Starck and Administrative Assistant Dawn Heuft presented the 2018 Chancellor/Classified Senate Annual Awards to the following Classified Professionals:

- Ariane Ahmadian, Admissions & Records Assistant, Sr., Cuyamaca College
- Bryan Lam, Student Service Specialist/International Counseling, Grossmont College
- Katie Cabral, Research & Planning Analyst, District Services

Curriculum co-chairs Kathleen Aylward, Grossmont College, and Peter Utgaard, Cuyamaca College, provided information on curriculum changes for the Spring 2018 course catalog, including changes and modifications to existing courses and degrees and courses approved for distance education.

Vice Chancellor Corcoran, Director of Human Resources Kim Widdes, Cuyamaca College Dean of Student Affairs Lauren Vaknin and Interim Dean of Student Affairs Sara Varghese gave a Title IX activities report and PowerPoint. The presentation reviewed reporting procedures, student and staff training and education on Title IX issues focusing on bystander intervention, outreach activities, two new Title IX informational websites and partnerships with resource organizations, including the Center for Community Solutions in El Cajon.

Vice Chancellor Workforce & Organizational Development Valencia reported that 150 people attended the 4th Annual East County Education Alliance Summit with balanced representation from the District and the Grossmont Union High School District. The keynote speaker was Martha Kanter, CEO of the college Promise Campaign and former Under Secretary of Education. A student panel was also featured to discuss barriers faced by students.

President Barnes and President Abu-Ghazaleh discussed the self-assessment process currently underway as a requirement of participation in the Guided Pathways program. Once this is complete, dialogues will take place with the College community to develop plans, which are due for submission in March 2018. Program funding follows completion of these required steps.

Information

College and Career Access Pathways Partner Agreements Between GCCCD and Helix Charter

Items Pulled

Election of Board President for 2018, Garrett

Election of Board VP for 2018, Hiel

Election of Board Clerk 2018, Justeson

Chancellor's Rpt

Chancellor/Classified Senate Awards

Aylward, Utgaard: Curriculum changes for 2018-2019

Corcoran: Title IX Report

Valencia: East County Education Alliance Summit Report

Barnes and Abu-Ghazaleh: Guided Pathways Self-Assessment

Chancellor Miles said the District received praise from the State Chancellor's Office Deputy Counsel, letting us know he testified at a Senate hearing about our District being a "shining example" of professional development regarding implicit bias and an excellent example of how community colleges are training screening committees; noting our EEO Handbook is highlighted in the State Chancellor's EEO Handbook. She commended Vice Chancellor Tim Corcoran and Professional Development Specialist Bryan Banville for their leadership on these efforts.

Miles

The Chancellor's Cabinet Member reports were distributed.

Cabinet Rpts

Staff Communication

Staff Reports

Cuyamaca College Academic Senate President Kim Dudzik and Administrators' Association President Aaron Starck presented staff reports or comments.

Adjournment

Adjournment

Board President Garrett adjourned the meeting at 9:11 p.m.

9:11 p.m.

Respectfully submitted,

**Approved by the Governing Board
January 16, 2018**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary